First Promise
CARE SERVICES

1283 East Main Street Suite 101
El Cajon, CA 92021
Tel: (619) 334-8900
www.firstpromisecare.com
HCO #:374700054

**Employee Name:** _____ **Pay Period Dates:** _____

**Client Name:** _____ **Client Address:**_____

## EMPLOYEE TIME SHEET

| Date | Time of Service | Total Hours | Employee Signature | Client Signature |
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**Please email this time sheet to firstpromisecare@gmail.com / bring to the office in person / text to (619) 315-7859**